



ministry of police

Department:
Police

REPUBLIC OF SOUTH AFRICA

THE SECRETARY OF POLICE Pretoria Centre

**(Deputy Director General level). Five Year Contract.
Salary level 15. All inclusive salary package.**

REF:SoP/04/10

Requirements: A recognized Bachelors' Degree or equivalent qualification with extensive management experience and proven leadership skills.

Experience/Skills: Extensive experience in policing related areas. Strategic capability, leadership and management skills. Multi-functional orientation. Financial and people management. Change management. Service delivery innovation. Problem-solving and analytical skills. Cultivating a high performance culture with a transformation propensity. Good communication, presentation and networking skills. Honesty and integrity. Sound knowledge of the Criminal Justice System. The successful candidate will be directly responsible to the Minister of Police.

Duties: Render strategic policy advice and other support to the Minister of Police. Consult with the Minister on matters that have significant public interest. Support the Minister in his international responsibilities. Develop and maintain sound relationships with relevant Parliamentary Committees. Provide support to the Minister for policies and activities of the Department. Ensure delivery of programs and projects on police oversight in accordance with the mandate of the Secretariat of Police. Provide leadership and high-level strategic direction for the Secretariat. Ensure efficient budgeting and expenditure controls. Ensure effective monitoring and evaluation of the Police.

Enquiries: L Raseroka (012) 393 1916

Closing Date: 5 March 2010. Applications must be marked for the attention of Mrs. Letty Raseroka. Note: The successful candidate must enter into a performance agreement and sign an employee contract.

GENERAL DIRECTIONS TO APPLICANTS:

Applications must be submitted on the prescribed application form Z.83, (i.e. application for employment form), obtainable from any Public Service Department or any recruitment office within the South African Police Service. The post particular and reference number of the post must be correctly specified on the application form. All applications must be accompanied by comprehensive Curriculum Vitae, certified copies of all education qualifications and supporting documents. Persons who retired from the Public Service by taking packages, early retirement or for medical reasons, as well as persons with previous convictions, are excluded. No late applications will be accepted. **Faxed or e-mailed applications will not be considered. The closing date is 2010-03-05.** Correspondence will be conducted with successful candidates only. Appointment will be made in terms of the Public Service Act 1994. If you have not been contacted within three months of the closing date of this advertisement, please accept that your application was unsuccessful. **Applications can be hand-delivered at the Offices of the Secretariat of Police, 7th floor, van Erkom Buildings, 217 Pretorius Street, Pretoria at Reception or can be posted to Private Bag X922 PRETORIA 0001.**
The Secretariat is an equal opportunity partner.

